



MALMESBURY YOUTH FOOTBALL CLUB

(FA CHARTER STANDARD DEVELOPMENT CLUB)

Club Secretary: Kate Church

Email: kate.myfc@gmail.com

Malmesbury Youth FC AGM

Wed, 08 Jul 26, 7.30pm, The Kings Arms

Attendees

- Andy Wicks, Craig Duff, Kate Church, Martin Rice, Margo Panting, Laura Moore, Hannah Thompson, James Tilley, Matt Aldridge, Ryan Walker, Sam Smith, John Bathie, Sam Underwood, Matt Moore.

Apologies

- Gemma Duff, Jamie Whatcott, Leanne Woodman, Su Rice, Rhiannon Stidiver, and Anthony Robinson

Previous Minutes and Outstanding Actions

- Minutes from last AGM confirmed, agreed, and approved by vote
- Outstanding actions reviewed; all items actioned
- Key items carried forward from last year:
 - Winter training at Sir William Romney: ongoing, considered a success despite weather challenges
 - Matt Wilkins concern: U13 players had to pull out of the season due to insufficient numbers
 - Kit (shorts and socks): supplied this year
 - Club-wide survey: will go out again imminently;
 - Pitch slots at SWR: going out again this year
 - Sponsorship and additional kit requests: home kit covered first
 - Age group representatives at AGM: reminder stands

Words from the Chair

- 327 players registered across all age groups; 16 teams



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- Four new girls teams added this season
- Lost U14 team due to insufficient player numbers
- TeamFeePay implemented to ease admin load; described as a huge success for Kate (secretary)
- Pitches now at full capacity; accommodating additional teams is not currently possible
- Two-star FA Accredited Club status achieved
- Dugout initiative: £3,100 income, £1,400 net profit; heavily reliant on 3-4 volunteers
 - More parent volunteers needed to make it sustainable
- Whole-club sponsor agreed in principle: three-year deal, finalising agreement now, details will be shared when it is confirmed.

Treasurer's Report (Martin Rice)

- Total income: £85,600 (£8,500 ahead of budget)
 - Subscription income now 47% of total income
 - Good grant and sponsorship income
 - Dugout contributed £3,100 income, £1,400 net profit
- Expenditure: just under £81,000, under budget
 - Main costs: winter training (Sir William Romney), pitch hire, clothing, coaching development, trophies
- Overall surplus: £4,657
- Tournament financials:
 - Income: just under £35,000 (40% of total club income)
 - Costs: 20% of total club costs
 - Net profit: £16,200, ahead of budget
- Key risk: the club would run a deficit without the tournament
 - Action: explore business interruption insurance to protect against cancellation or force majeure

Club Structure (Craig Duff)

- Club has reached full capacity at current pitches
- Long-term vision: secure a new home with owned 4G pitch and facilities
- Current structure is an unincorporated association; trustees carry personal legal risk
- Proposal: convert to a Company Limited by Guarantee and register as a charity
 - Protects individuals from unlimited liability
 - Enables the club to enter construction contracts and pursue land purchases



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- Opens up the widest range of grants and funding options
 - Improves tax position
 - Additional administration required (Companies House confirmation statements, Charity Commission regulation)
- AGM agreed in principle to pursue this
 - Next step: FA approval, then a final member vote before any change is made
- Subcommittee to be created under the committee, chaired by Craig Duff, to lead the land purchase
 - Will draw on parents with property and construction expertise

Safeguarding and Child Welfare Report (Margot Panting)

- DBS checks in place for coaches, parents, and volunteers
- Issues being handled at pitch-side by coaches before escalating; noted as a positive development
- No significant incidents to report this year

Election of Officers

- All positions confirmed by vote for next season:
 - President: Ray Sanderson
 - Chair: Andy Wicks
 - Vice Chair: Jamie Whatcott
 - Vice Chair: Craig Duff
 - Club Secretary: Kate Church
 - Child Welfare Officer: Margot Panting
 - Treasurer: Martin Rice
 - Assistant Child Welfare Officer: Matt Aldridge
 - Registration Secretary: Emma Grayson
 - Grounds: Dave Moody
 - Website: Hugo Armitage
 - Social Media: Su Rice
 - Assistant Club Secretary: Laura Moore
 - Kit Purchasing: Hannah Thompson
 - Trophies and Equipment: Vacancy
- Key changes and vacancies for next season:



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- Gemma stepping down as Vice Chair; will continue pitch management but a co-volunteer is sought
 - Pitch management app in development by a coach; expected within the next few months
- Sarah stepping down from kit/clothing role; replacement needed. Thanks to Sarah for her help this season.
- Assistant Welfare Officer role still vacant (advertised at last AGM)
- Kate (Club Secretary) stepping down at end of next season; replacement needed by Christmas for a full handover

Fees

- Fees unchanged for next season, approved by vote:
 - £220 per child (first child)
 - £180 (second child)
 - £150 (third child or training only)
 - £140 for under-sixes

Dual Registration Within the Club

- Currently two players registered with two teams (one girl, one boy)
- Agreed: no additional membership fee for dual-registered players
 - Noted that if the number that this applies to increase then £5 league registration fee per player per team may be passed on.
- Playing time to be managed by coaches on a case-by-case basis
 - Committee will not be prescriptive but will provide loose guidelines
 - Action: committee to draft guidelines for coaches on managing playing time fairly for dual-registered players
 - Suggested that guiding principle should be: no child should play for two teams if another child is on a waiting list

U7 Girls Coaches

- Rhiannon stepping back from day-to-day management of girls teams; all existing teams now set up and running independently
- New wave of U7 girls starting in September
- Original coach lined up has withdrawn; one new coach has since come forward



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- A second coach still needed to assist.

Any Other Business

- Pitch inspection and call-off process
 - Agreed a small group should have authority to declare pitches playable or not
 - Action: create a designated pitch inspection group; access to the pitch management app when available will support this
- Metal goals flagged as rusting and in need of replacement
 - Confirmed that budget has been allocated for new wheelable goals.
- Format changes (5v5 pitch requirements for older age groups): flagged for follow-up with Andy
- Volunteering: flagged as a critical concern
 - 327 kids are playing and volunteering is always from a very small group.
 - Tournament very heavily reliant on U13s age group, who only have around three years left in the club
 - Dugout similarly reliant on a very small group
 - Need more volunteers from younger age groups to secure the future of the club.
 - Suggestions discussed:
 - Build volunteering into club culture as an expectation on joining
 - Age-group rota for tournament duties, noted that it has been tried previously and did not improve the situation.
 - Push volunteering ask on social media and via age-group WhatsApp groups
 - Face-to-face ask at events more effective than messages

Action Items

- **Explore business interruption insurance for the tournament**
 - Protects against a cancellation scenario that would otherwise create a £25,000-£30,000 deficit.
- **Pursue FA approval for club restructure**
 - AGM agreed in principle to convert to Company Limited by Guarantee and register as a charity; FA sign-off is the next required step before a final member vote.
- **Establish land purchase subcommittee**



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- Draw on parents with property and construction expertise to lead the new home search.
 - **Draft loose coaching guidelines on dual-registration playing time**
 - Provide a framework for coaches to manage minutes fairly without being overly prescriptive.
 - **Create a designated pitch inspection group**
 - Small group to declare pitches playable or not; pitch management app in development will support this.
 - **Replace rusting metal goals**
 - Andy and Dave to action; goals deteriorating and need replacing.
 - **Recruit club secretary replacement by Christmas (Kate)**
 - Kate stepping down at end of next season; needs several months for a proper handover before the season starts.
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